



## **FULL PAPER SUBMISSION GUIDELINES**

### **DCA 2016 European Conference Proceedings**

#### **Inclusiveness in Design**

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Four to eight-page Microsoft Word (Times Roman font in 9 point, single-spaced and maximum 8 images) full paper of the accepted abstract must be e-mailed to Dr. Saleh Uddin and Dr. Murat Sahin at: muddin3@kennesaw.edu and murat.sahin@ozyegin.edu.tr by November 24, 2015. All accepted papers will be published in the conference proceedings (with ISBN number) that will be available at the conference. Paper submission guidelines will be posted in the conference web site.

### **Paper Submission Instructions**

#### **Due Date & Software**

All paper submissions must be received by November 24, 2015

Software: Microsoft Word (.doc). Unformatted text

Images: Grayscale JPEG, 300 dpi, not to exceed 6" in width. Not less than 3" in width

Any other formats or media will not be accepted.

Charts, tables, graphs, etc. need to be in JPEG image format

#### **Page Limits**

We reserve the right to edit text and illustrations in order to conform to the following limitations:

Text: Max. 4000 words. Illustrations: Max. of 8 total (may combine several images to create a single image)

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You are responsible for the quality of your paper by providing text that is error free. Your paper may be published without further editing after approval by the Review Committee. Text files including image captions must be submitted in unformatted Microsoft Word (.doc) or Rich Text Format (.rtf) using 9 point Time New Roman font. Text files should be named with the author's last name, \_First two words of paper title and the extension: Example: TJones\_TeachingMethods.doc

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Assign the Normal style to ALL the above elements. Do not assign any tabs or indents. Set all text to align/flush left. All text must be set as single spaced. Word emphasis within a paragraph is acceptable as bold or italic but NOT underlined. In addition to embedded images in text provide all images in a separate folder. Paragraphs should be separated by only one line space, no indentation or tab.

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#### Books

Example - Notes:

1. Emery Blackfoot, *Chance Encounters* (Boston: Serendipity Press, 1987).

Example - References/Bibliography:

Blackfoot, Emery. *Chance Encounters* . Boston: Serendipity Press, 1987.

#### Periodicals

Example - Notes:

1. John J. Benjoseph, "On the Anticipation of the New Metaphors," *Cuyahoga Review* 24 (1988): 6-10.

Example - References/Bibliography:

Benjoseph, John J. "On the Anticipation of New Metaphors," *Cuyahoga Review* 24 (1988): 6-10

#### Quotes

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